

**Memorandum of Understanding  
Between  
The Upland Unified School District  
And  
The Upland Teachers Association**

For the 2020-2021 school year in grades 7-12 at both junior high schools and at the comprehensive high school, a case management period will be added to each mild/moderate special education teacher's work day as part of their six-period day. This would mean that mild/moderate special education teachers would be assigned four periods of instruction, one preparation period and one case management period. \*

In addition, the following language will be modified during the period of the MOU:

14.2. Class Size/Case Load, Special Education

14.2.1 The caseload for teachers of mild/moderate special education students in grades seven through twelve shall not exceed an average of 24 students per teacher with a maximum of 27 students per teacher. The maximum number may be waived by mutual agreement of the Assistant Superintendent of Human Resources and the President of the Teachers Association.

14.2.4 The class size for Specialized Academic Instruction classes shall not exceed an average of 17 students per class in grades seven through twelve, with a maximum of 22 students per class in grades seven and eight and a maximum of 20 students per class in grades nine through twelve.

14.2.5 In collaboration classes in grades seven through twelve, clusters of special education students shall be no fewer than four (4) and no more than ten (10) special education students per section. Only students with an IEP requiring an accommodation in the subject area being taught in the collaboration class shall be counted toward the maximum number of special education students to be enrolled in the class.

\*The language in this section is modified as follows for the 2020-2021 school year:

For the 2020-2021 school year in grades 9-12 at the comprehensive high school, when a teacher is assigned three (3) SAI classes in a single quarter in the alternating quarters model, all three (3) classes shall be assigned to either the AM block only or the PM block only. If this scheduling is not possible, the students on that teacher's caseload shall be provided services by other special education teachers or by paraprofessionals at that site. The services are to be arranged and verified by the students' case carrier of record.

This MOU shall sunset June 30, 2021. This MOU supersedes language currently set forth in Articles 14.2.1, 14.2.4, and 14.2.5 of the CBA. Upon expiration of this MOU, the language set forth in Articles 14.2.1, 14.2.4, and 14.2.5 of the CBA will control unless otherwise negotiated by the parties.

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District Representative  
Sergio Canal Ed.D.

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Association Representative  
Greg Lander,

Asst. Superintendent of HR

President UTA

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Date

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Date