

2024 - 2025 Meeting Minutes
Upland Teachers Association
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Representative Council

October 28, 2024

Call to Order

A meeting of the Board of Directors was called to order at 4:00pm by Debbie Glenn.
 Moved by Danny Lawrence and Janet Jankoski-Pelkey to adopt the agenda as presented.
 Motion Carried.

Officers Present: President: Debbie Glenn Vice President: Treasurer: Danny Lawrence Secretary: Carla Hegler	Directors and Representatives Present:		
	Site	Director(s)	Representatives
	Baldy View	Emily Gomez	Kelsey Sorenson
	Cabrillo	Doug McCully	Marci McMahon
	Citrus	Andrea Maddox Butler	Cody Castro Alejandra Lugo Diane Schlitt
	District Office	Judy Trimble	Stephanie Ellis Diana Lee
	Foothill Knolls		Jaqueline Delaney
	Hillside HS		Eileen Sarians
	Magnolia	Cari Pike	
	Pepper Tree		Pamela Glaspell
	Pioneer Jr.HS	Robert Perkins	Sarah Barry
	Sierra Vista		Heather Farnsworth
	Sycamore	Janey Jankoski-Pelkey	Sara Klein
	Upland Elem.	Connie Delaney	
	UHS	Terry Kimberling	Stacie Bangle Kim Camarena Doug Hutchings Wendy Marquez Sara Roberson Christine Ventrella
	Upland Jr.HS	Anne Smith	Maria Sanchez Mirna DeLeon
	Valencia	Lori Jacobson	Liz Rynear
	Other	Erin Barron	

Agenda Items	Notes
Minutes	The minutes from the September Rep Council meeting were approved.
Treasurer's Report	Beginning balance September, 2024 \$317,426.83 Ending balance September, 2024 \$305,.49.37
Communications	No Communications
President's Report	<p>The Standard Enrollment Campaign</p> <ul style="list-style-type: none"> • Deadline to enroll extended until November 30, 2024 • We need at least 33 new people to sign up. We are about half way there! • Encourage others to sign up now. • All members should be receiving emails directly from the Standard as well as from UTA. <p>Payroll Issues</p> <ul style="list-style-type: none"> • The district is aware of the issues. • Be sure to review your paycheck information. Comparing last year's paycheck information via Best Net to this year's may help you find errors in step, column, timecards, stipends, sick leave, etc. • <u>Contact payroll directly to remedy any issues.</u> • For health benefit concerns contact Eva Zuniga • For payroll issues, contact Certificated Payroll • Health insurance maximums and deductibles reset on January 1st. • Flexible spending accounts operate <u>on a school year</u> basis <p>Election Online Voting System</p> <ul style="list-style-type: none"> • UTA is moving to use an online system for more secure elections • The UTA Board voted to contract with ElectionBuddy over SimplyVoting as it has the features we need at a lower cost <p>VAPA</p> <ul style="list-style-type: none"> • If a substitute is not available and provided for an absent VAPA specialist, the teacher can use the time at their discretion and the day will not be made up. <p>Cursive Materials - Elementary</p> <ul style="list-style-type: none"> • Materials are still being sent to sites. • <u>Sets should include an extra book for teacher demonstration</u> <p>Calendly</p> <ul style="list-style-type: none"> • Not required by the District to use for conference scheduling. That is a site decision. <p>Warehouse</p> <ul style="list-style-type: none"> • Please encourage teachers to order warehouse supplies before ordering from outside sources as the District is trying to reduce the stock in the warehouse and potentially move to a more efficient

system

- **Ordering:** Some school supplies are available in the warehouse at cheaper prices. Teachers are recommended to check there first.
- Link to [Warehouse Catalog](#)
- A website is in the process of being creating to show warehouse furniture inventory
- Can visit warehouse in person Monday - Friday 8:00 - 3:30 to see if there is anything you would like to request

Testing / SBA

- Inconveniences and concerns are still being addressed
- Amount of prep for and time to take the SBA is a problem
- Unclear requirements and lack of training on testing platforms
- Some grades require one-on-one testing, which is challenging to manage and complete.
- Some principals are providing sub time for teachers to get through it.

Independent Study

- Working with Pam Salgado and Richie Vega to clarify the rules.
- The biggest challenge is how to manage retroactive Independent Study requests. Working on a plan for there to be “generic work” not specific to the student's missed days.
- For retroactive work: It does not have to be graded. Check that the work was done, initial it, and date it and submit it. There only needs to be one sample submitted. Every page does not have to be signed and you can submit the shortest sample you have. Digital work samples (from Google Classroom or other sources) can also be provided via email or screenshots or by sharing with the office staff
- For future IS requests, assign work that you already plan to give them just like you normally would, but keep one thing to turn in as a sample after the student has submitted the absent work to you
- Checking on whether Saturday School needs samples for attendance recovery
- Students are only allowed 15 days of short term IS the entire year.
- Suggestions have been made that Academic Leads create grade level packets to be completed

Future Leaders Workshop / January 31st - February 2nd / Los Angeles

- **UTA can send one person**
- This is a great conference for anyone interested in becoming more active as a local association leader or simply learning more about it
- Let UTA know if you are interested

Standing Committees

- Need more members - minimal commitment
 - Membership Engagement - plan social events, Day of the Teacher Recognition
 - Member Benefits - develop a plan to disseminate information to members about all available benefits and how to access them. Ideally 2-3 people to attend 2-3 meetings at most this

	year only
Committees	<p>DACC (District & Association Collaborative Committee)</p> <ul style="list-style-type: none"> • Minutes were emailed to all members <p>Special Ed</p> <ul style="list-style-type: none"> • Nothing to report at this time <p>Negotiations</p> <ul style="list-style-type: none"> • VAPA contract language is still ongoing - almost completed • Meeting at least once a month until the 3-year contract is finished • Possibility of having the three year contract completed by December with the exception of SPED issues • No salary increase is expected this year <ul style="list-style-type: none"> ○ Declining enrollment (more than expected) ○ Less state revenue
Open Forum	<p>504 Accommodations</p> <ul style="list-style-type: none"> • Accommodations for a 504 should not be completed and written without a teacher present <p>Weekend Requests</p> <ul style="list-style-type: none"> • Teachers are not required to respond to work requests by administrators on the weekends <p>SPED Evaluations</p> <ul style="list-style-type: none"> • Evaluations must be done by the evaluator the unit member was told it would be in September, unless there is an extenuating circumstance and that should be brought to UTA's attention
Adjournment	Meeting was adjourned at 5:36p.m.