

**Memorandum of Understanding  
Between  
The Upland Unified School District  
And  
The Upland Teachers Association**

For the 2023-2024 school year in grades 7-12 at both junior high schools and at the comprehensive high school, a case management period will be added to each mild/moderate special education teacher's work day as part of their six-period day. This would mean that mild/moderate special education teachers would be assigned four periods of instruction, one preparation period and one case management period.

In addition, the following language will be modified during the period of the MOU:

14.2. Class Size/Case Load, Special Education

14.2.1 The caseload for teachers of mild/moderate special education students in grades seven through twelve shall not exceed an average of ~~22~~ 24 students per teacher with a maximum of ~~25~~ 27 students per teacher. The maximum number may be waived by mutual agreement of the Assistant Superintendent of Human Resources and the President of the Teachers Association.

14.2.4 The class size for Specialized Academic Instruction classes shall not exceed an average of ~~15~~ 17 students per class in grades seven through twelve, with a maximum of ~~20~~ 22 students per class in grades seven and eight and a maximum of ~~18~~ 20 students per class in grades nine through twelve.

14.2.5 In collaboration classes in grades seven through twelve, clusters of special education students shall be no fewer than four (4) and no more than ten (10) special education students per section. Only students with an IEP requiring an accommodation in the subject area being taught in the collaboration class shall be counted toward the maximum number of special education students to be enrolled in the class.

This MOU shall sunset June 30, 2024. This MOU supersedes language currently set forth in Articles 14.2.1, 14.2.4, and 14.2.5 of the CBA. Upon expiration of this MOU, the language set forth in Articles 14.2.1, 14.2.4, and 14.2.5 of the CBA will control unless otherwise negotiated by the parties.