

2023 - 2024 Meeting Minutes
Upland Teachers Association
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Joint Board and Representative Council - Monday, December 11, 2023

Call to Order

A meeting of the Representative Council was called to order at 4:02 p.m. by Debbie Glenn.

Officers Present: President: Debbie Glenn Vice President: Treasurer: Danny Lawrence Secretary: Past President: Diane Schlitt-Thompson	Directors and Representatives Present:		
	Site	Director(s)	Representatives
	Baldy View	Emily Gomez	Krystyl Nuckolls
	Cabrillo	Doug McCully	
	Citrus	Andrea Maddox-Butler	Dianne Schlitt-Thompson
	District Office	Judy Trimble	
	Foothill Knolls		Jacqueline Delaney
	Hillside HS	Sean Piscioneri	
	Magnolia	Sarah Fash	Cari Pike
	Pepper Tree	Michele Brooks	Kelly Tolliver
	Pioneer Jr.HS	Sarah Barry	Robert Perkins
	Sierra Vista		
	Sycamore	Janet Jankoski-Pelkey	
	Upland Elem.	Connie Delaney	
	UHS	Terry Kimberling	Stacie Bangle Kimberly Guicharnaud Doug Hutchings Wendy Marquez, Steve Wiedefeld
	Upland Jr.HS		
	Valencia	Lori Jacobson	Liz Rynear
Other			

Agenda Items	Notes
Adoption of Agenda	A meeting of the Representative Council was called to order at 4:02 p.m. by Debbie Glenn. The meeting agenda was presented, and the motion to accept was made by Kelly Tolliver and 2nd by Michele Brooks. None opposed. None abstaining
Adoption of Minutes	The meeting agenda was presented, and the motion to accept was made by Kelly Tolliver and 2nd by Michele Brooks. None opposed. None abstaining
Communications	None to report
Treasurer's Report	<p>Beginning balance of \$292,631.44 on Nov 1st Ending balance of \$305,788.72 on Nov 30th Difference: +\$13,157 from the 1st to last</p> <p>The question was asked about why the account has such a large surplus and if the amount was needed for emergency reserves. Debbie explained that UTA has a CD account to cover emergency needs. The current surplus built up during COVID-19 when no one was attending conferences and while UTA did not have an office manager for a year. During normal circumstances, the incoming dues just cover expenses.</p> <p>The current surplus is being used to send more people to conferences. There is also money to increase member engagement for those interested in working on those types of projects.</p> <p>Email Danny with any questions that require a more detailed budget response.</p>
President's Report	<p>No Comp Time for Mandatory Training</p> <ul style="list-style-type: none"> • District will not provide on-the-clock time for trainings this year. • This issue will be on the list for bargaining in the next 3-year contract. <p>Pest Control Issues</p> <ul style="list-style-type: none"> • The district has regular pest control services. • If problems persist, submit a work order with the school secretary. May be possible to submit the work order yourself using Zen Desk- Maintenance. Debbie will check on whether that is possible or not. <p>Pay Stubs</p> <ul style="list-style-type: none"> • Adding more information to the paycheck stubs is impossible as we already use all the county's available codes. Debbie asked Jen De Anda (District Chief Business Officer) if she might advocate to the county to add more codes.

Solar Panel Installation

- Input as to where to locate the panels was solicited from sites. It is unclear whether staff was asked or if the suggestions just came from the site's admin.
- The installers determined where the panels could be placed for the most benefit based on the suggestions. The District will address any safety concerns as they inspect each site's solar panel construction.
- Speak to your administration about any concerns.

WIFI Concerns

- The WIFI company has installed redundant cables should the primary system fail.
- A few hotspot devices were given to sites. The company covered part of the cost, and part of the cost was covered by the DO.
- It is possible to enlist a separate company to provide service if the primary lines fail, but this would entail increased costs for something that may not be used enough to justify the cost.
- Concern was expressed that most sites' phones run on WIFI. This could present a problem during an emergency should there be no WIFI. It was suggested that most systems work internally despite a WIFI failure. Debbie will confirm how the phone system works without WIFI.
- Also expressed was a concern about WIFI-dependent curriculum and the necessity of having a "backup plan" such as a hard copy of the textbook that could be projected.
- Sites should develop an emergency protocol for these events.
- Debbie also discussed with the District the online only curriculum for some subjects and how that presents a problem when the wifi is not working.

Electronic Time Cards

- All office managers have been trained on how to use these and can help.
- Can be stored in your Drive.
- Bookmark for ease of access.
- A separate timecard is needed for each different administrator who approves the work.
- Debbie will talk with DO for information about informing teachers who is responsible for signing timecards for various meetings.

Special Education

- SPED Guidebook is on the HUB now.
- The SPED Guidebook was resent to everyone.

Restricted Funds

- There are both restricted and non-restricted funds allotted to sites.
EX
 - Title I - restricted
 - LCAP - can be both

	<ul style="list-style-type: none"> • Each site's Shared Decision Making committee should be made aware of which funds are restricted and which are not and how restricted funds can be used. Site admin. Should be able to answer those questions. <p>Title I</p> <ul style="list-style-type: none"> • Question about how Title I works at high school. • District receives a lump sum of Title I funds based on % of low income students for entire district. • District decides how to allocate monies as long as the school with highest percentage of low income students is provided for first. The district can determine the distribution criteria for funds based on things such as grade levels, percentages of student populations, need, etc. Distribution is based on what DO determines would be the minimal amount to be impactful. Then the money is distributed. • Adding in the high school would dilute the amount too much to make it impactful at any site. Many districts do not include high schools in title I funding distribution for that reason. • Jen deAnda at the DO is happy to answer questions if someone wants more clarification.
Outside Contractors	At times, outside contractors must be hired to perform work. The district is not able to dictate the hours for work to be performed as this can greatly add to the cost of the service. Unfortunately this may cause occasional disruptions to classrooms and teaching.
January Paychecks	Because January 1st is on a weekend, do not expect your paycheck to be recorded by the banks until Jan. 2nd or 3rd.
Holiday Music	<ul style="list-style-type: none"> • Debbie spoke to the DO last Friday regarding a parent complaint about the religious overtones of music chosen for students to perform at a holiday presentation. The District did not cancel the presentation nor were any songs removed. • The District's lawyers confirmed that there was no legal issue as stated in the District's letter to the community. • VAPA teachers should be aware of both Ed. Code and Board Policy as they make musical, theatrical or artistic selections to use for instruction and programs. • Parents always have the right to exclude their children if they object.
Committees	<p>DACC</p> <ul style="list-style-type: none"> • Meeting on Tuesday Dec 12. Look for minutes this week for updates. <p>NEGOTIATIONS</p> <ul style="list-style-type: none"> • The School Board is expected to approve the Tentative Agreement tomorrow night. • The District is working hard to be sure paychecks and retro pay is processed for January payroll despite being currently short staffed as positions are being shuffled and filled. • UTA is ready to sunshine negotiations for the 3-year contract in

	<p>February. Look for a survey asking for input for desired items to negotiate.</p> <p>SPECIAL EDUCATION</p> <ul style="list-style-type: none"> • UTA SPED meeting to be held next week.
<p>Open Forum</p>	<p>iPads for TK and Kindergarten</p> <ul style="list-style-type: none"> • Some Teachers were unaware they had been ordered. • Kindergarten received class sets. • TK was given a few per class. • Sites should discuss how they should be used and if the iPads are not useful to TK and Kindergarten that should be brought up in DACC or in District-wide grade level meetings. <p>Student Behavior Issues</p> <ul style="list-style-type: none"> • Teachers do not feel safe or supported, and feel they have little recourse to stem disruptive behaviors. • Disruptive students are returned to class and learning there is little consequence for their behavior. <p>Sick Students</p> <ul style="list-style-type: none"> • Teachers have been sending students who have vomited to the office only to have them returned to class. • It is believed students must have a fever to be sent home. • Debbie will research the current policy for this. <p>Collab Classes</p> <ul style="list-style-type: none"> • Teachers feel these classes are often larger than classes that are not collab. classes of the same subject. This makes it difficult to properly provide services to these students. • Teachers are asking that if some classes are going to be smaller anyway, that these classes be smaller so that students get the attention they need.
<p>Adjournment</p>	<p>Meeting was adjourned at 5:07p.m.</p>