

**2023 - 2024 Meeting Minutes**  
**Upland Teachers Association**  
**99 North San Antonio Avenue, Ste. 200, Upland, CA 91784**  
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**Representative Council**

February 26, 2024

**Call to Order**

A meeting of the Board of Directors was called to order at 4:02 pm by Debbie Glenn.  
 Moved by Danny Lawrence and Andrea Maddox-Butler to adopt the agenda as presented.  
 Motion Carried.

<b>Officers Present:</b> <b>President:</b> Debbie Glenn <b>Vice President:</b> Anne Smith <b>Treasurer:</b> Danny Lawrence <b>Secretary:</b> Carla Hegler	<b>Directors and Representatives Present:</b>		
	<b>Site</b>	<b>Director(s)</b>	<b>Representatives</b>
	<b>Baldy View</b>		
	<b>Cabrillo</b>		Marci McMahon
	<b>Citrus</b>	Andrea Maddox-Butler	Cody Castro Denise Guerrero Diane Schlitt
	<b>District Office</b>		Stephanie Ellis
	<b>Foothill Knolls</b>	Dawn Vieira	Jacqueline Delaney
	<b>Hillside HS</b>	Sean Piscioneri	
	<b>Magnolia</b>		
	<b>Pepper Tree</b>	Michele Brooks	Pamela Glaspell Tim Collier
	<b>Pioneer Jr.HS</b>	Sarah Barry	Kelly Rushing
	<b>Sierra Vista</b>		
	<b>Sycamore</b>	Janet Jankoski-Pelkey	Kathy Phelps
	<b>Upland Elem.</b>	Connie Delaney	
	<b>UHS</b>	John McNally	Stacie Bangle, Wendy Marquez, Steve Wiedefeld
<b>Upland Jr.HS</b>	Maria Sanchez	Tim Cagley	
<b>Valencia</b>	Lori Jacobson	Liz Rynear	
<b>Other</b>	Antonio Gonzalez - Director of Equity and Access		

Agenda Items	Notes
<b>Minutes</b>	The minutes from the January Rep Council meeting were approved.
<b>Treasurer's Report</b>	Beginning balance January, 2024 \$308,138.65 Ending balance January, 2024 \$308,980.93
<b>Communications</b>	None
<b>President's Report</b>	<p><b>Sick Students / Health Office</b></p> <ul style="list-style-type: none"> <li>• Students who are sick will be kept in the Health Office and parent/guardians called.</li> <li>• Students who have vomited while at school should be sent to the health office - they will be evaluated, to determine the cause</li> <li>• They may return to class if the cause was determined to be related to something other than sickness.</li> </ul> <p><b>Elementary School Fundraising</b></p> <ul style="list-style-type: none"> <li>• District rules for fundraising need to be followed at all levels.</li> <li>• Restructuring of "ASB" is needed at the elementary level - need a standardized process for fundraising</li> <li>• All administrators, office managers, and teachers who will be fundraising should attend a yearly training</li> </ul> <p><b>SBA Conflicts</b></p> <ul style="list-style-type: none"> <li>• District will look at scheduling conflicts more closely next year</li> <li>• The administrations' 7 Wednesdays might be used for data review next year</li> <li>• Continue to notify of scheduling conflicts</li> </ul> <p><b>Peppertree Staff Bathrooms</b></p> <ul style="list-style-type: none"> <li>• District is aware of the issue and it is a high priority</li> <li>• Budget concerns may delay a resolution</li> </ul> <p><b>Elementary Summer School</b></p> <ul style="list-style-type: none"> <li>• The Summer Bridge program will be run by UUSD and not Catapult this year.</li> <li>• Pay will go into STRS</li> </ul> <p><b>High School Collab Classes</b></p> <ul style="list-style-type: none"> <li>• Administration was made aware of collab classes at UHS being filled at a higher number than non-collab classes and will seek to avoid that in the future</li> </ul> <p><b>Specialist Rooms at Sites</b></p> <ul style="list-style-type: none"> <li>• District was only aware of space issues at Sierra Vista</li> <li>• Currently there are issues at Sycamore, Citrus, Valencia, and Foothill Knolls as well. That will be shared with the District.</li> </ul>

### **Retired Unit Members Passing**

- District does not always receive information from families if a retired member has passed.
- Please notify UTA in the event you or anyone at your site receives knowledge of a former unit member passing

### **CTA Disaster Relief Fund**

- In the event of a natural disaster, current CTA members can apply for assistance from CTA
- Funded strictly by donations
- If you would like to donate please email Anne Kartun at the UTA office for a form
- Donations can be made through payroll deduction in any amount, even as low as \$1.00 per month and donations are tax deductible

### **NEA Representative Election**

- We received three nominations to be a UTA's delegate to the NEA Representative Assembly for 2024
- According to the UTA Standing Rules and CTA Election Rules, no election is required when the number of candidates is equal to or less than the number of allotted delegates for a chapter. UTA is allotted 4 delegates.

*A motion was made to elect by acclamation Debbie Glenn, Anne Smith and Kimberly Guicharnaud as UTA Delegates to the NEA Representative Assembly.*

- Moved by Janet Jankoski-Pelkey and seconded by John McNally
- Motion carried. Unanimous votes, no nay votes or abstentions

### **WHO Awards (We Honor Ours)**

- UTA needs to update information in order to award the appropriate points to members. They have not been updated in a few years.
- Points are awarded for serving in any capacity as a UTA leader/representative, serving on UTA committees, attending UTA/CTA/NEA conferences or workshops, etc.
- If you have participated as a UTA Representative/Director, Board Member, committee member or attended any UTA/CTA/NEA conferences/workshops since 2018-2019, please email Anne Kartun at [upland\\_teachers@upland.k12.ca.us](mailto:upland_teachers@upland.k12.ca.us) to get your points credited.
- This year, UTA will be honoring Greg Lander with this award posthumously, as he had earned the WHO award previously, but did not get the opportunity to receive it. His family members will accept it on his behalf at the Awards Dinner.

### **Greg Lander Memorial Scholarship**



	<ul style="list-style-type: none"> <li>○ Comments have been discussed at DACC and continued to be addressed</li> <li>○ Reordering the comments should take place before 2nd Trimester report cards.</li> <li>○ Continue to only use comments from the drop-down menu, no typed comments</li> </ul> <ul style="list-style-type: none"> <li>● <b>Ron Clark Academy</b> <ul style="list-style-type: none"> <li>○ The District is NOT requiring any one or any site to use the house system or any other RCA programs or ideas</li> <li>○ RCA conference funded by Teacher Effectiveness Grant</li> </ul> </li> <li>● <b>1:1 Technology</b> <ul style="list-style-type: none"> <li>○ Interest survey will be sent to parents</li> <li>○ Teachers will receive a survey asking for input</li> </ul> </li> <li>● <b>Teachers Retiring or Otherwise Leaving</b> <ul style="list-style-type: none"> <li>○ Teachers leaving the District will be informed as to what materials are required to be left in the classroom or at the school site when they leave employment</li> </ul> </li> <li>● <b>Food Waste</b> <ul style="list-style-type: none"> <li>○ New rules and regulations based on new state laws are being implemented regarding the disposal of food waste at school sites</li> </ul> </li> </ul> <p><b>Special Ed</b></p> <ul style="list-style-type: none"> <li>● Nothing new to report at this time</li> </ul> <p><b>Negotiations</b></p> <ul style="list-style-type: none"> <li>● UTA is meeting to look at survey results this week</li> <li>● Hoping new 3-year contract negotiations to begin in March</li> </ul>
<p><b>Open Forum</b></p>	<p><b>Health Issues</b></p> <ul style="list-style-type: none"> <li>● Questions concerning teachers being told they are required to inform and advise students regarding menstrual issues</li> </ul> <p><b>Special Ed Codes in Aeries</b></p> <ul style="list-style-type: none"> <li>● Special Ed codes in Aeries have been changed, causing some confusion</li> </ul> <p><b>School Office Emergency Contact</b></p> <ul style="list-style-type: none"> <li>● Concerns when staff is calling the office for an emergency situation, calls are going unanswered</li> </ul> <p><b>Foothill Knolls Collab Concerns</b></p> <ul style="list-style-type: none"> <li>● Questions regarding collab and co teach classes</li> </ul> <p><b>6th Grade moving to Jr. High</b></p> <ul style="list-style-type: none"> <li>● Surrounding districts (most, if not all, of San Bernardino County)</li> </ul>

	<p>have moved to this model</p> <ul style="list-style-type: none"><li>• No indication at this time that UUSD is taking that action. Could certainly be something they consider in the future</li></ul> <p><b>Donating Sick Days</b></p> <ul style="list-style-type: none"><li>• The donation of sick days to another unit member can only be done legally using the Catastrophic Leave Bank</li></ul>
<b>Adjournment</b>	Meeting was adjourned at 5:42p.m.